

संजय कुमार, भा.प्र.से
सचिव

Sanjay Kumar, IAS
Secretary



भारत सरकार
शिक्षा मंत्रालय
स्कूल शिक्षा और साक्षरता विभाग
Government of India
Ministry of Education
Department of School Education & Literacy
02nd September, 2024

D.O. No. 1-27/2023-DIGED-Part(1)

Dear Colleagues,

This is in continuation to my previous letter on 11th October 2023 about APAAR and our various interactions as part of the 12th State/UT Meeting held at Sushma Swaraj Bhawan, New Delhi on the 9th and 10th July 2024, and 13th State/UT virtual meeting that was convened on 20th August 2024.

As you are aware, the APAAR ID system is designed to provide a unique, lifelong 12-digit identifier for all school-enrolled students. The provision will enable us to facilitate targeted interventions that will improve school enrolments, learning outcomes and seamless management of academic records among many other benefits.

The APAAR ID system provides direct benefit to various stakeholders in various areas such as:

1. **Unified Tracking:** It enables comprehensive monitoring of students' educational journeys, helping reduce dropout rates, tracking of Out of School Children (OoSC) and enhance learning outcomes.
2. **Digital Integration:** APAAR ID is directly linked to the Digi Locker ecosystem, facilitating the digital storage of academic achievements, including exam results, holistic report cards, and extracurricular accomplishments.
3. **Seamless Transitions:** It ensures smooth transfer of academic records when students move between schools, districts, or states owing to multiple reasons.
4. **Visualization of learning pathway through VSK:** Integration of APAAR ID with the IT systems that are linked to VSK, will allow for macro and micro analysis of educational interventions and outcomes at all levels of administration.

I would like to inform that creation of APAAR ID has now been enabled through the UDISE+ portal and APAAR ID creation has been implemented in KVS/NVS for Class 9th -12th students. The current process has been developed in close consultation with Digital India Corporation, Ministry of Electronics and Information Technology ensuring compliance to key guidelines and regulations. Further, various feedback from students, parents, school administrators, have been considered and incorporated in the UDISE+ based APAAR ID Creation process.

I would now request your immediate attention to the following action points to enable pan-India roll out of this initiative on priority:

1. **SPD as APAAR Nodal:** The State Project Director (SPD) of Samagra Shiksha (SS) may be made the nodal officer for overseeing the exercise. The SPD may directly be in touch with AS (PMPY & Digital) & Mr. Gaurav Singh (gauravsingh.dhe@gov.in, +91- 88792-60858), Director at MoE for APAAR ID creation.
2. **Capacity Building of SPDs:** The capacity building of SPD, State MIS (UDISE+) Coordinators and District Coordinators for creation of APAAR ID would be led by the UDISE+ team at DoSEL and would be an ongoing process.
3. **School Level Activity and resource tool kit:** You are requested to advise all the schools to call for a Parent Teachers Meeting (PTM) for the implementation of APAAR ID through UDISE+. A step by step process for conducting such PTM is placed as enclosure along with other useful documents.

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4. Further, Detailed documents on APAAR implementation are made available at: <https://apaar.education.gov.in/resource> and may be utilized by schools for collecting parent/guardian consent and spreading awareness on generating APAAR IDs.

I am listing few other important areas that would help in ensuring a smooth roll out of APAAR ID in your State/UT

5. **Utilizing Multi-lingual resources and Implementation Tool Kit:** The multi-lingual resources would help in ensuring that APAAR ID, its functions and features are well understood for diverse stakeholders.

These resources are available at <https://apaar.education.gov.in/resource>

6. **Monitoring Mechanism:** Establish a robust monitoring system to track the progress of APAAR ID implementation across your state/UT.
7. **Sensitization:** Conduct awareness programs for all educational institutions in your state/UT regarding the APAAR ID system and its benefits. The resources at APAAR web page (<https://apaar.education.gov.in/resource>) may be utilized for the same.
8. **Capacity Building:** Organize training sessions for block Coordinators, School administrators and teachers on the implementation of the APAAR ID system.
9. **System Integration:** In parallel, you may coordinate with relevant departments to seamlessly integrate APAAR IDs with existing educational management systems and IT Systems in your State/UT that link to the Vidya Samiksha Kendra (VSK) in your State/UT.
10. **The APAAR portal** would be regularly updated to support the APAAR ID creation exercise. Additionally, APAAR portal is enabled with a ticketing system and toll-free number 1800-889-3511 may be utilized by UDISE+ Coordinators for escalating any challenges in APAAR ID creation.
11. Further, a comprehensive MoU with CSC is being finalized for supporting APAAR ID creation and their services may also be utilized in areas such as Name correction, Aadhar Updation, printing of ID Card etc

It is imperative that we demonstrate complete participation in this initiative and ensures saturation of APAAR ID for all students **within the month**, while prioritizing Class 9th to 12th Students. I request you to provide a detailed confirmation of your readiness and compliance status at your earliest convenience, preferably within the next 7 days.

Implementation of APAAR will be a cornerstone initiative towards achieving the goals envisioned under the NEP-2020 and would be a “game-changer” and I request you to accord **TOP-PRIORITY** to this activity.

Best regards

Yours sincerely,

23/9/2024
(Sanjay Kumar)

1. **Additional Chief Secretary/Principal Secretary/Secretary (School Education), All States and UTs.**
2. **State Project Director (School Education) of all States.**

List of Enclosures:

1. Step by Step guidelines on the creation of APAAR ID (For School Administrators)
2. APAAR – Key features
3. Frequently Asked Questions and their responses

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Government of India
Ministry of Education
Department of School Education & Literacy



D.O.No. 23-4/2023-Stats

Dated 11th October, 2023

Respected Chief Secretary Sir/Madam,

I am writing to you in connection with creation of Automated Permanent Academic Account Registry (APAAR) Ids for students.

2. As you are aware that NEP 2020 focusses on training students to be global citizens or future leaders which will empower learners of all ages to develop the skills required to thrive as global citizens who embrace diversity in all aspects of life. In this endeavour to track the educational progress and achievement of students, a unique ID will be created for each student which will help to achieve the objectives of "One Nation, One Student ID". This unique ID will be lifelong and help in accessing the educational resources too.

APAAR ID will be gateway for accessing the Digilocker ecosystems that will allow students to digitally store all achievements of students like exam results, holistic report card, learning outcomes besides other achievements of students be it OLYMPIAD, Sports, Skill training or any field. Students can use the credit score for their higher education or employment purpose in future.

3. In this endeavour, MoE will generate APAAR ID based on Aadhaar Number of each student for which separate consent of the parents is required. The data so collected will be kept confidential and Aadhaar number will be masked while sharing the data with other government users.

4. In view of the above, it is requested to kindly direct the schools under your jurisdiction to get the consent of the parents (**annexure-I**) by **holding special PTM for 3 consecutive days during 16 to 18 October 2023** and if any of these days are school holidays, then the same may be held the next day. The use of APAAR ID is attached **at annexure II**. Based on the consent, schools can mark the students as consented **Yes** or **No** in UDISE + database while filling the data.

5. Looking forward to your cooperation in this matter.

Kind regards

Enclosure: As above

Yours sincerely,

(Sanjay Kumar)

Chief Secretary of States/ UTs.

**CONSENT BY FATHER/MOTHER/LEGAL GUARDIAN
OF STUDENT FOR APAAR ID GENERATION**

School Name

I, <Consent Provider Name> as the <Natural/Legal Guardian> of <Name of Minor Student> with my Identity Proof as <AADHAAR/PAN/EPIC/DL/PP> and Identity Proof Number <ID Number> voluntarily give my consent to share his/her Aadhaar Number and demographic information issued by UIDAI with Ministry of Education for the sole purpose of creation of APAAR ID and opening of DIGILOCKER account of my child for the following intents and purposes.

I understand that my APAAR ID may be used and shared for limited purposes as may be notified by Ministry of Education from time-to-time for educational and related activities. Further I am also aware that my personal identifiable information (Name, Address, Age, Date of Birth, Gender and Photograph) may be made available to entities engaged in various educational activities such as UDISE+ database, scholarships, maintenance academic records, other stakeholders like Educational Institutions and recruitment agencies.

I authorise Ministry of Education to use my Aadhaar number for performing Aadhaar based authentication with UIDAI as per provision of the Aadhaar (Targeted Delivery of Financial and Other Subsidies, Benefits, and Services) Act, 2016 for the aforesaid purpose. I understand that UIDAI will share my e-KYC details, or response of "Yes" with Ministry of Education upon successful authentication.

I understand that the information shared by me shall be kept Confidential and shall not be divulged to any third party except as may be required by law.

I understand that I can withdraw my consent for all or any of the purposes at any time by and on withdrawal of my consent, the processing of my shared information will stop, however, any personal data already been processed shall remain unaffected on such withdrawal of consent.

Date of Physical Consent: <date>

Place of Physical Consent: <place> **(Signature)**

.....

I, as Head of the School or any authorized teacher/staff hereby Declare that the Natural/Legal Guardian of <Student Name> as mentioned above has given the Consent for Providing AADHAAR to create APAAR ID, opening of DIGILOCKER Account and Identity Verification in UDISE Plus.

Date..... **(Signature)**



STUDENTS REGISTRATION PROCESS-FLOW

APAAR ID Creation Process-Flow through the UDISE+ Portal

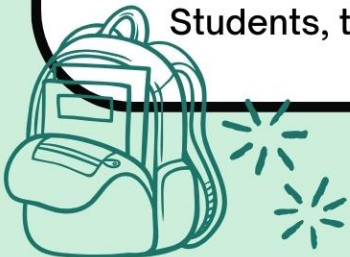
- **Step-1:** Organize a Parent-Teacher Meeting (PTM): Schools shall arrange and conduct a PTM to introduce APAAR & its unique use cases and Create “STUDENTS APAAR IDs”.
- **Step-2:** Distribute Consent Forms: Schools provide physical consent forms to parents.
- **Step-3:** Obtain Parental Consent: For minors, parents should fill up and sign the consent form, while the school verifies student and parent identities.
- **Step-4:** Educate on APAAR: Schools shall provide a complete overview of APAAR to students and their parents.
- **Step-5:** Capture Consent: Schools must collect & store the “physical consent form” from parents. The PTM may be disbursed post consent form collection.
- **Step-6:** Access APAAR Module: The school UDISE Coordinator or Class Teacher logs into the UDISE+ portal after the PTM and navigates to the APAAR Module tab.
- **Step-7:** Authenticate Information: School authorities authenticate student details **only for the students whose consent has been received** (e.g., name, gender, DOB, parents' names, Aadhaar number) to create the APAAR ID through the UDISE+ APAAR Module.
- **Step-8:** Generate APAAR ID: The UDISE Coordinator or Class Teacher creates the APAAR ID upon successful verification of Students details. It is then securely pushed to the student's DigiLocker account. A confirmation SMS will be delivered to the parents through their registered mobile number linked to their UDISE+ account.
- **Step-9:** Share APAAR ID: After successful APAAR ID creation, schools provide “APAAR ID” to students and their parents. Additionally, School authorities mention APAAR ID number in their School ID Card as well. A **confirmation SMS will be delivered to the parents through their registered mobile number updated in UDISE+ system.**
- **Step-10:** Failed to Create APAAR ID: Upon unsuccessful validation of Students details or any other errors, UDISE portal will highlight the Error message to the school authority. School may redirect the parents to the Common Service Centre (CSC) for the required corrections. For any support regarding APAAR Generation process please contact the toll-free helpline number: **1800-889-3511.**





ACTIONABLE POINTS FOR SCHOOLS

1. Organize Parent-Teacher Meetings (PTMs) in a phased manner while prioritizing from Class-IX to Class-XII.
2. For the PTM, School authority may invite either of the parents along with their AADHAAR card or any other photo ID proof.
3. In every PTM, conduct a 15-20 minute awareness session on APAAR.
4. Provide detailed information on APAAR to students and parents during the PTM.
5. APAAR introduction videos & document (FAQ) maybe circulated or shown at the time of PTM.
6. Ensure parental consent is collected physically for APAAR ID creation.
7. Parents need not be asked to stay for creation of APAAR IDs after PTM.
8. Verify and authenticate Students Name, Father's/Mother's Name, Gender, DOB, and other required details collected under UDISE+ portal, and it should match student AADHAAR details.
9. Ensure parental consent has been collected both physically and updated digitally on UDISE+ portal during the APAAR ID creation.
10. Following day the teacher shall share the APAAR IDs to students.
11. Student School ID card issued after the creation of APAAR ID, must contain the students APAAR ID.
12. Complete any additional tasks assigned by regulatory bodies or the education department.
13. Collect audio/video bytes or testimonials about APAAR from Students, their parents, or from teachers.





FAQs for APAAR

1. What is APAAR?

APAAR, which stands for Automated Permanent Academic Account Registry, is a specialized identification system designed for all students in India. This initiative is part of the 'One Nation, One Student ID' program launched by the government, aligning with the new National Education Policy of 2020.

2. Why students should have APAAR ID?

APAAR ID - a unique 12-digit code will help students to digitally store, manage, and access all their academic credits, including Score card, marksheets, gradesheet, degrees, diplomas, certificates & co-curricular accomplishments. This ID functions as a permanent digital identity for the student in the education ecosystem.

3. What are the key features of APAAR?

- Lifelong Academic Identity: Each student gets a unique 12-digit ID.
- Centralized System: Manages academic records in one place.
- Credit Transfer: Facilitates the transfer of credits between institutions.
- Lifelong Identity: Stays with the student throughout their educational and professional career.
- Additionally it has features to; Preserving student achievements, Streamlines credit recognition, Enhance educational flexibility & Credit transfer across institutions.





4. How APAAR is useful?

The APAAR ID is linked to Academic Bank of Credits (ABC) & DigiLocker, an online repository, where students securely access their essential documents like exam results & academic credentials and documents. It receives academic credits of students directly from institutions and awarding bodies through the National Academic Depository. Thus being a single source of truth, this streamlines authentication for transfers, entrance examinations, admissions or job applications, simplifying the verification of academic records.

5. What are the benefits of APAAR?

APAAR ensures accountability and transparency in education by tracking student progress and streamlining academic records. It enhances efficiency, removes duplicity, minimizes fraud, and includes co-curricular achievements for holistic student development. With multiple use cases, APAAR facilitates following;

- Facilitate student mobility
- Enhance academic flexibility
- Empower students to choose their learning paths of their choice
- Acknowledge and validate learning achievements
- Since no additional certificates are required to be provided except sharing APAAR id where all credentials are stored, there is no fear of losing hard copy certificates and hence useful for all type of use cases such as transfer from one school to the other, entrance examination, admission, job application, skilling, upskilling etc.

6. How does APAAR benefit students?

- Unified Academic Identity: A single platform to consolidate and showcase academic records.
- Student ID Proof: It's an identity proof, which may have many other possible benefits as envisaged by schools, state government colleges & universities.
- Seamless Academic Mobility: Facilitating smooth transitions between educational levels.
- Lifelong Academic Identity: Facilitate skilling reskilling upskilling from early school education to higher education and beyond during employment.
- Student Lifecycle Monitoring: Students can effortlessly monitor their academic journey, enabling personalized study plans and real-time performance analytics.
- Skill Gap Analysis: The system aids in skill gap analysis and provides industry-relevant content for upskilling programs.
- Streamlining Student Academic Records: Simplifying academic record-keeping for students.





7. What are the facilities mapped through APAAR?

Admissions, Scholarships, Concessions, Credit accumulation, Credit redemption, Credit accounting, Credit Transfer from one institution to another institution, Internships, Certifications, Job applications, & verification of academic records.

8. How does APAAR support lifelong learning?

APAAR supports lifelong learning by maintaining a continuous record of a student's academic and skill achievements, from early education through higher education and into their professional career.

9. How does APAAR empower schools and contribute to improved academic management?

APAAR empowers schools by streamlining operations, simplifying tasks like admissions, and organizing crucial student information for enhanced academic management. With the use of digital data analytics, APAAR enables schools to generate insightful reports, refine teaching methodologies, and transition into a future without paperwork. This transformative approach allows educators to focus entirely on their core mission of delivering quality education to students.

10. Can students access their academic records through APAAR?

Yes, students can access and manage their academic records through the APAAR ID, which is linked to the ABC, and DigiLocker platforms.

11. How does APAAR handle academic credits?

APAAR integrates with the Academic Bank of Credits (ABC), allowing students to accumulate, transfer, and redeem credits across institutions. The ABC system facilitates credit transfers and tracks academic achievements.

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12. How does APAAR enhance student experiences and contribute to seamless educational journeys?

APAAR transforms student experiences by creating a digital academic passport, consolidating educational history and achievements for easy verification. It ensures seamless transitions between educational institutions, fostering uninterrupted educational journeys. With a focus on enhancing experiences, APAAR empowers students to take ownership of their academic achievements in a positive learning environment.

13. How do students obtain their APAAR ID?

Students need to follow these steps:

- **Verification:** Visit the school to verify demographic details.
- **Parental Consent:** Obtain parental consent if the student is a minor.
- **Authentication:** Authenticate identity through the school.
- **ID Creation:** Upon successful verification, the APAAR ID is created and added to DigiLocker for secure online access.

14. What are the prerequisites for generating an APAAR ID?

Before generating an APAAR ID, the following prerequisites must be considered:

- The name of student as per student records in UDISE+ must match with the name of the student as per Aadhaar.
- PEN of student is mandatory for generation of APAAR ID.

15. What is the UDISE+ Portal?

The UDISE+ (Unified District Information System for Education Plus) portal is a comprehensive database used for managing information related to students, teachers, and schools across India.





16. What information is required to create an APAAR ID?

The following student details are mandatory for APAAR ID creation:

- UDISE+ Unique Student Identifier (PEN), Student Name, Date of Birth (DOB), Gender, Mobile Number, Mother's Name, Father's Name, Name as per Aadhaar, Aadhaar Number

17. What happens if the APAAR ID generation fails?

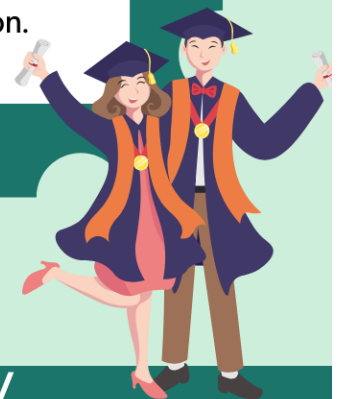
If APAAR ID generation fails, an error message will be displayed, indicating issues such as a demographic data mismatch between AADHAAR and academic records. The user must correct the inaccurate data and resubmit their request to generate the APAAR ID.

18. How can I check the status of APAAR ID generation for a student?

The status of APAAR ID generation can be checked in the UDISE+ Portal under the APAAR Module, which displays a list of students along with their APAAR ID statuses. Students may request their school authority to check the status of their APAAR ID creation.

19. Who is responsible for ensuring the accuracy of student data in the UDISE+ Portal?

Students, their parents, the school administration, and class teachers are all responsible for ensuring that student data is accurate and up to date during registration and admission.





20. How often should student data be updated in the UDISE+ Portal?

Student data should be regularly updated, especially in cases where there are changes in the student's particulars (e.g., Name, DOB, Gender, and Phone Number). This ensures that the APAAR ID generation process reflects the most accurate and current information.

21. How do institutions use APAAR IDs?

Institutions use APAAR IDs to access and verify students' academic histories for admissions, credit transfers, and recruitment purposes. They also help in managing and updating academic records.

22. What role do schools play in the APAAR implementation process?

Schools are responsible for providing APAAR IDs to students, verifying their details, and updating students demographic and academic records to the UDISE+ system. They also handle the initial creation and authentication of the APAAR

23. What is the official website of APAAR & ABC?

- APAAR Website – <https://apaar.education.gov.in/>
- ABC Website – <https://www.abc.gov.in/>



APAAR – An Overview

13th February 2024

APAAR was launched by Hon. Minister of Education Shri. Dharmendra Pradhan

27th June 2024

Technical Readiness of UDISE+, DigiLocker API developed and tested for APAAR ID Generation

22nd August 2024

Launch of APAAR ID Generation Campaign at School Level

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03rd June 2024

Meeting convened by Hon. Secretary to initiate 100-day plan for APAAR along with DoSE&L, CSC, NeGD & DIC and UDISE+ was decided as the end-to-end platform

06th August 2024

Close group pilot conducted for APAAR ID Generation and feedback incorporated in the process.

Key Decisions taken for APAAR ID Generation

UDISE+ as an end-to-end platform for APAAR ID Generation

Legally vetted **multilingual consent** forms is being utilized as per provisions of AADHAAR act.

A **confirmation SMS** will be delivered to the parents through their registered mobile number updated in UDISE+

Physical presence of parents are required while submitting **consent forms** at schools

IVRS Facility has been set up by NeGD for assisting schools & parents with APAAR ID Generation

MoU with CSC has been signed for AADHAAR related services

Validation of student's details (Name, DOB etc.) as per **AADHAAR Card**

UDISE+ will provide the **MIS Report** on APAAR ID Creation and Verification

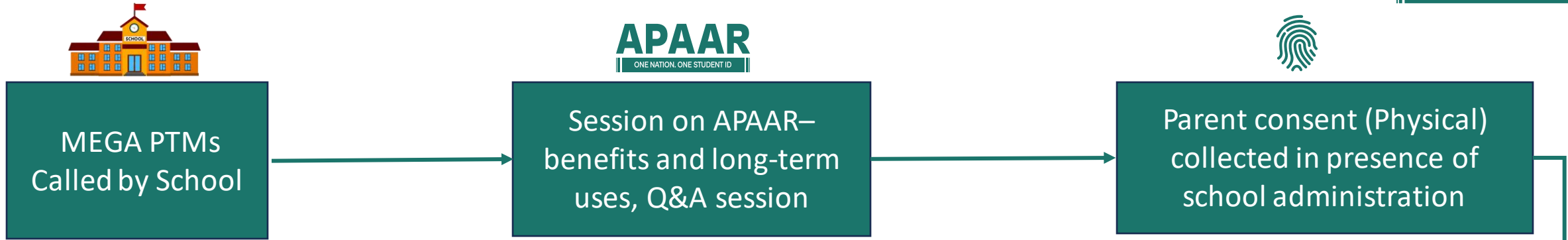
Important academic documents (under identification) to be made available on **DigiLocker**

RTE, SSA entitlements and other benefits are to be linked to APAAR.

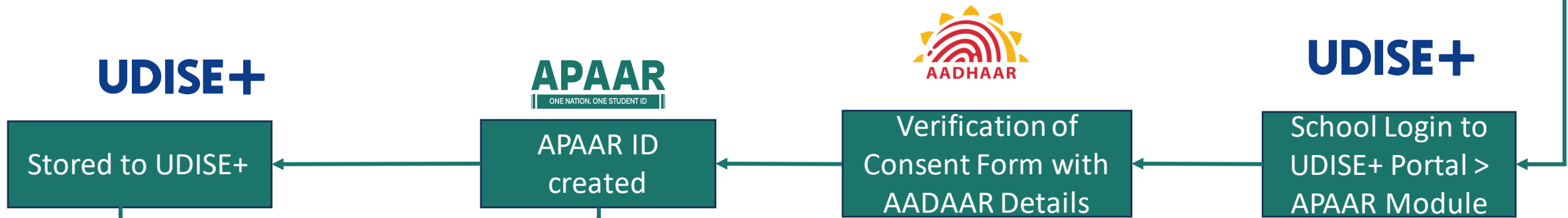
All IT Systems in the state **linked to the VSK** need to be APAAR Seeded

Ensure printing of APAAR ID in all **Student ID Cards** and other documents

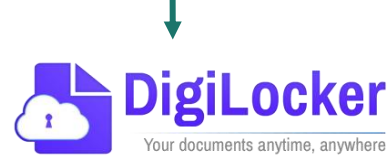
Roll Out Strategy



Activities during school PTM



Activities of UDISE Coordinator after PTM



INTEGRATED TO DIGILOCKER



School ID Cards to Print APAAR ID #



Confirmation SMS delivered to parents UDISE+ registered mobile number

Support and Next Steps

For Any Support in verification of APAAR:



Please find along with this document:

(DRAFT) STUDENTS REGISTRATION PROCESS-FLOW

APAAR ID Creation Process-Flow through the UDISE+ Portal

- Step-1:** Organize a Parent-Teacher Meeting (PTM): Schools arrange and conduct a PTM to introduce APAAR & Create "STUDENTS APAAR IDs".
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(Draft) FAQs for APAAR

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- Lifelong Identity: Stays with the student throughout their educational and professional career.
- Additionally it has features to; Preserving student achievements, Streamlines credit recognition, Enhance educational flexibility & Credit transfer across institutions

4. How APAAR is useful?

The APAAR ID has link to ABC & DigiLocker, an online repository, where students securely access their essential documents like exam results & academic documents. It is also linked to the Academic Bank of Credits (ABC) via APAAR ID, it receives academic credits from institutions through the National Academic Depository. This streamlines authentication for admissions or job applications, simplifying the verification of academic records.

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**Step-By-Step Creation
Process Flow**

**Detailed FAQ on APAAR
ID Creation**